Taking on Tobacco in Michigan

Getting Started...

How to implement a tobacco user identification system in your office

Action	Strategies for Implementation
Implement an office-wide system that ensures that for every patient, at every office visit, tobacco use status is asked and documented	**Office system Change:** Expanding the Vital Signs to include tobacco use or implement an alternative universal identification system **Responsible Staff:** Nurse, medical assistant, receptionist or other individual already responsible for measuring the vital signs. These staff must be instructed regarding the importance of this activity and serve as non-smoking role models. **Frequency of utilization:** Every visit for every patient regardless of the reason for the visit.* **System implementation steps:** Prepare progress notepaper or computer records to include tobacco use status along with the traditional vital signs for every patient. A vital sign stamp can be used. Alternatives to the stamp, are to place tobacco-use status stickers (included in this folder) on all patient charts or to indicate smoking status using computer reminder systems.

VITAL SIGNS

Date: __/__/__ BMI: _____ LMP: _____

Weight: _____ BP: ____/_____ P: _____

Height: _____ Age: _____ T: _____

Tobacco Use: RR: _____

❑ Current ❑ Former ❑ Never

***Repeated assessment is not necessary in the case of an adult who has never used tobacco or not used tobacco for many years, and for whom this information is clearly documented in the medical record.**

Adapted from *Treating Tobacco Use and Dependence Clinical Practice Guideline; US Department of Health and Human Services, Public Health*

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